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IT QA Compliance Officer

Department: QA Systems

Hours per week: 37.5

Basis: Permanent

Job Purpose

To provide system owner/administrator support and oversight for GxP IT Systems from a QA guidance, impact assessment, validation, maintenance and compliance perspective.

To continue to maintain and develop the QMS in relation to IT systems in line with GMP legislation.

Key Responsibilities

- Support compliance with all GMP/GDP, and GCP regulations, including Data Integrity compliance
- System Owner /Administrator role for GxP IT systems that reside within QA (eQMS) and support the oversight of IT service providers for GxP IT systems
- Provide ITQA expertise to ensure the continued GxP compliance of all GxP-relevant IT systems and processes
- Provide ITQA expertise in Computer System Validation, and ongoing compliance processes
- Provide quality system metrics in relation to ITQA
- Participate in, and lead the compliance review of, GxP IT system-related change controls
- Provide support for other quality systems including Non-Conformances, CAPA, QTAs, as appropriate in relation to GxP IT systems
- To work closely with IT colleagues ensuring appropriate QA oversight of IT systems
- To maintain an up-to-date knowledge of current industry best practices

Knowledge, Experience & Skills Required

- Previous experience in a Pharma QA / Pharma Manufacturing, or QC environment
- Previous experience of ITQA, supported by knowledge of ITQA compliance requirements and processes, and familiarity with a variety of GxP IT systems
- Good understanding of GxP applicable in the UK
- Excellent attention to detail, and report writing skills
- The ability to communicate with a number of key stakeholders

If you are interested in this role,
a job description is available on request.

Please send all applications to:
careers@allergytherapeutics.com

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