

Discovermore

QA Release Officer

Department: Quality Assurance

Hours per week: 37.5

Basis: Permanent

Job Purpose

The QA Release Officer provides quality guidance and support for manufacturing, production and packaging operations.

Key Responsibilities

- Ensuring timely review of all bulk, finished product and specific batch documentation for Release
- Release of Specifics batches
- Provide Quality guidance in support of site operations
- Ensure the continued support of QA systems in terms of change control, non-conformances, customer complaints, and specific batch release
- Effectively manage the batch release process to ensure product is released in a timely manner
- Review production records before QP release to ensure issues are highlighted/resolved promptly
- Perform sample receipt and review
- Generate certificates
- Complete documentation and filing activities
- QA preparation, review and/or issue of documents as required
- Support QA systems in terms of change control, non-conformances, customer complaints, and specific batch release when required.

Knowledge, Experience & Skills Required

- Experience in a QA role within a Pharmaceutical Manufacturing environment with a minimum of 2 years experience in a GMP environment
- Experienced with batch documentation and batch release
- Experienced in report writing
- Knowledge of basic statistical tools and methods

If you are interested in this role, a job description is available on request.

Please send all applications to:
careers@allergytherapeutics.com

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